



## **ADMARC LIMITED**

### **REQUEST FOR EXPRESSION OF INTEREST FOR PROVISION OF CONSTRUCTION WORKS (MINOR WORKS)**

**PROCUREMENT REFERENCE NUMBER:  
ADMARC/EOI/NCB/MINORWORKS/05/2025/2026**

**Date of Issue: Friday, 7<sup>th</sup> May 2025**

1. ADMARC Limited has allocated public funds to finance the rehabilitation and construction of various sites, primarily in preparation for, but not limited to, the installation of maize flour milling plant and grain dryers recently procured by the Company.
2. ADMARC Limited now invites suitably qualified contractors to submit sealed Expressions of Interest indicating their capacity in providing the following services.

**Lot 1: Malangalanga Grading Centre at Malangalanga ADMARC Depot in Lilongwe**  
**- Total Rehabilitation which will involve site assessment and development of detailed Bills of Quantities (BoQs), followed by the execution of rehabilitation works in the following areas of the buildings:**

- a) Replacement and repair of windows and doors
- b) Rehabilitation of ceilings in warehouse offices
- c) Upgrade and repair of sanitary facilities
- d) Improvement of the drainage system
- e) Internal and external painting
- f) Installation of an offloading lamp
- g) Rehabilitation of the car park area

**Lot 2: Site assessment and development of detailed Bills of Quantities (BoQs), followed by Construction of a driveway providing access to the milling plant site at Malangalanga ADMARC Depot in Lilongwe.**

**Lot 3: Refurbishment, fabrication and installation of 142 signposts in high visibility locations across ADMARC Limited infrastructure such as the Head Office, Depots, Factories and Commercial Markets nationwide.**

3. Interested firms must demonstrate proven experience in similar building rehabilitation projects, capacity to develop BoQs, required qualifications and the technical and financial capability to undertake the works.
4. Interested firms are free to bid for a single or all lots provided they meet all requirements for the lot they choose to bid for. The shortlisting criteria will include:
  - a) Core business and years of experience.
  - b) Experience in similar assignments with evidence documents of three contracts.
  - c) Structure of the firm, general qualifications of at least three key personnel for the assignment with attachments of their certificates, not CVs.
5. Expressions of Interest will be evaluated in accordance with the Public Procurement Law and Regulations of the Government of the Republic of Malawi. Participation is open to all eligible bidders and further information can be obtained from the **Procurement and Assets Disposal Manager through an email to [procurement@admarc.co.mw](mailto:procurement@admarc.co.mw).**
6. Sealed bids clearly marked on the outer envelope with description and procurement reference number must be deposited in the tender box at the address indicated at 8(a) below at or before **2:00pm on Tuesday, 20<sup>th</sup> May 2025**. Late bids shall be rejected and returned to the bidder unopened.
7. Expression of Interest applications will be opened in the presence of the bidders' representatives who choose to attend at the address below at **2:00pm on Tuesday, 20<sup>th</sup> May 2025**.
8. Addresses:
  - (a) Address for submission of Bids:  
**Main Reception**  
**ADMARC Limited**  
**Corner Tsiranana Road**  
**P.O. Box 5052**  
**LIMBE**
  - (b) Address for opening of Bids:  
**ADMARC Limited Corporate Marketing Board Room**

**ADMARC Limited Head Office**  
**Corner Tsiranana Road**  
**LIMBE**