



Republic of Malawi
Ministry of Water and
Sanitation



Lilongwe Water Board

REQUEST FOR QUOTATION

NON-CONSULTANCY SERVICES FOR PROVISION OF ASSET TAGGING

Procurement Reference No.: LWB-ATS-2401-NCS-RFQ

Date of Issue.: 29 NOVEMBER 2024

1. Lilongwe Water Board, a Statutory Corporation mandated under the Waterworks Act No. 17 of 1995 to supply potable water to the City of Lilongwe, has budgeted funds for Non-Consultancy Services for Provision of Asset Tagging Services.
2. Lilongwe Water Board now invites sealed bids/quotations from eligible bidders for **Non-Consultancy Services for Provision of Asset Tagging**.
3. A complete set of Request for Quotation (RFQ) documents can be collected at **Lilongwe Water Board, Madzi House, Procurement and Disposal Unit (PDU) situated off Likuni Road** from **08:00 to 12:00 and 13:30 to 16:00 hours local time (Monday to Friday)** except on national public holidays.
4. Bidding for the above-listed activities shall be conducted in accordance with request for Quotation procedures contained in the Public Procurement and Disposal of Assets Law and Public Procurement Regulations, 2020 (Government Notice No. 24).
5. Quotations clearly marked “**Non-Consultancy Services for Provision of Asset Tagging**” must be delivered to the address given in **6 (a) below at or before Wednesday, 11th December 2024 at 14:00 hours** and late quotations shall be rejected.
6. The address for submission of bids/quotations are as follows:
 - a. Address where Bids/quotations will be deposited:

**The Chairperson
Internal Procurement and Disposal Committee
Lilongwe Water Board
Madzi House
Off Likuni Road
P.O. Box 96
LILONGWE**

- b. Address where bidding opening will take place:
Main Boardroom
Madzi House, First Floor
Off Likuni Road
LILONGWE
7. Quotations/bids will be opened in the presence of the bidders' representatives who choose to attend at **14:00 hours on Wednesday, 11th December, 2024** at the address given at 6 (b) above.