



MINISTRY OF MINING

INVITATION FOR BIDS (IFB)

Sale of unserviceable Motor vehicles, motor cycles, ICT and Laboratory equipment and other various furniture's

Date of Issue: 9th December, 2024

1. Ministry of Mining in line with its 2024/2025 disposal of assets plan intends to sale unserviceable assets as per title above.
2. The Chairperson, Internal Procurement and Disposal Committee for the Ministry hereby invites sealed bids from eligible bidders for disposal of the various items as per Table below: (for more information refer to the disposal bidding document, Section 5)

Lot No	Description of Assets
1 to 13	Motor vehicles
14 to 15	Motor cycles
16 to 17	Motor vehicle tyres
18 to 29	various Furniture
30 to 58	various ICT and laboratory equipment

3. Bidding will be conducted in accordance with disposal procedures contained in Section 31 of the Public Procurement and Disposal of Public Assets Act, 2017 and is open to all eligible bidders.
4. A complete set of Disposal bidding document in English may be down loaded on PPDA website or by collecting free at the addresses indicated in section 2, Bid data sheet of the disposal bidding document from 8:00 am to 12:00 noon and from 1:00 pm to 4:00 pm local time (Monday to Friday, except on Public Holidays)

5. Sealed Bids, clearly marked on the outer envelope with “**Description, Reference and Lot Number**” must be delivered to the address indicated in the disposal document, section 2 Bid data sheet.

6. Bids will be opened in the presence of the bidders or their representatives, who choose to attend at the address indicated in the disposal bidding document, section 2 Bid data sheet.



Republic of Malawi

MINISTRY OF MINING

Bidding Documents

for the

**Disposal of unserviceable Motor vehicles and motor cycles, ICT and Laboratory equipment
and other various furniture's**

BY

SALE THROUGH SEALED BIDS

Disposal Ref: NCB/480/IPDC/MOM/DISPOSAL/24-25

Date of Issue: 9TH DECEMBER, 2024

Section 1: Instructions to Bidders

Table of Clauses

General.....	1
1. Scope of Bid	1
2. Eligible Bidders	1
Contents of Bidding Document.....	1
3. Sections of Bidding Document.....	1
4. Viewing of Assets.....	2
Preparation of Bids	2
5. Cost of Bidding	2
6. Documents Comprising the Bid	2
7. Bid Submission Sheet and Price Schedules.....	2
8. Bid Security	3
9. Format and Signing of Bid.....	3
Submission and Opening of Bids	3
10. Sealing and Marking of Bids.....	3
11. Deadline for Submission of Bids	4
12. Late Bids	4
13. Bid Opening.....	4
Evaluation and Comparison of Bids.....	4
14. Preliminary Examination of Bids.....	4
15. Evaluation of Bids.....	4
16. Comparison of Bids	5
Award of Contract.....	5
17. Award Criteria.....	5
18. Notification of Award	5
19. Signing of Contract	5

Section I. Instructions to Bidders

General

1. Scope of Bid

- 1.1 The Procuring Entity indicated in the Bid Data Sheet (BDS), invites bids by the issue of this Disposal Document for the sale of unserviceable vehicle, tyres, furniture, mining laboratory equipment and ICT equipment as specified in Section 5, Details of Disposal list. These Instructions to Bidders shall be read in conjunction with the BDS. The subject of disposal, the disposal reference number, and number of lots of this Disposal Document are provided in the BDS.
- 1.2 The Disposal Document is issued under the disposal method indicated in the BDS.

2. Eligible Bidders

- 2.1 A Bidder may be a natural person or private entity.
- 2.2 A Bidder shall not have a conflict of interest.

Contents of Bidding Document

3. Sections of Disposal Document

- 3.1 The Disposal Document consists of Parts 1, 2, and 3, which include all the Sections indicated below

Part 1 Bidding Procedures

- Section 1 Instructions to Bidders (ITB)
- Section 2 Bid Data Sheet (BDS)
- Section 3 Evaluation and Qualification Criteria
- Section 4 Bidding Forms

Part 2 Sale Requirements

- Section 5 Detailed list of Disposal

Part 3 Contract

- Section 6 Contract Forms

- 3.2 The Disposal Documents should be obtained directly from the Disposing Entity or PPDA WEBSITE.
- 3.3 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Disposal Documents. Failure to furnish all information or documentation required by the Disposing Documents may result in the rejection of the bid.

4. Viewing of Assets

- 4.1 Viewing of assets shall be done by contacting the Disposing Entity staff's address and contact numbers indicated in the BDS.

Preparation of Bids

5. Cost of Bidding

- 5.1 The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Disposing Entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the disposal process.

6. Documents Comprising the Bid

- 6.1 The Bid shall comprise the following:
 - (a) Bid Submission Sheet and the applicable Price Schedules
 - (b) Bid Security
 - (c) written confirmation authorising the signatory of the Bid if the bidder is a Company.

 - (d) any other document required in the BDS.

7. Bid Submission Sheet and Price Schedules

- 7.1 The Bidder shall submit the Bid Submission Sheet using the form furnished in Section 4, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested
- 7.2 The Bidder shall submit the Price Schedules using the forms furnished in Section 4, Bidding Forms. The Price Schedule Forms shall indicate, as appropriate:
 - (a) the Lot number;
 - (b) a brief description of the disposed item
 - (c) quantity;
 - (d) total price per Lot;

- (e) Asset reference number
- (f) authorised signature.

8. Bid Security

- 8.1 The Bidder shall furnish as part of its bid, a bid security in original form and in the amount and currency specified in the BDS.
- 8.2 Any bid not accompanied by a substantially responsive bid security shall be rejected by the Disposing Entity as nonresponsive
- 8.3 The bid security shall be returned as promptly as possible once the successful Bidder has signed the Contract as specified in BDS.
- 8.4 The bid security may be forfeited:
 - (a) if a Bidder withdraws its bid before the end of the disposal process, or
 - (b) if the successful Bidder fails to sign the Contract .

9. Format and Signing of Bid

- 9.1 The Bidder shall prepare one original of the documents comprising the bid as described in ITB Clause 7 and clearly mark it “ORIGINAL.” In addition, the Bidder shall submit copies of the bid, in the number specified in the BDS and clearly mark them “COPY.” In the event of any discrepancy between the original and the copies, the original shall prevail.
- 9.2 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorised to sign on behalf of the Bidder. This authorisation shall consist of a written confirmation as specified in the BDS and shall be attached to the bid. The name and position held by each person signing the authorisation must be typed or printed below the signature. All pages of the bid shall be signed or initialled by the person signing the bid.

Submission and Opening of Bids

10. Sealing and Marking of Bids

- 10.1 The Bidder shall enclose the original and each copy of the bid in one sealed envelope, d “ORIGINAL” and “COPY.”
- 10.2 The envelope shall:
 - (a) be addressed to the Disposing Entity as indicated in BDS
 - (b) bear the subject of the disposal reference number indicated in the BD

11. Deadline for Submission of Bids

- 11.1 Bids must be received by the Disposing Entity at the address and no later than the date and time specified in the BDS.

12. Late Bids

- 12.1 The Disposing Entity shall not consider any bid that arrives after the deadline for submission of bids. Any bid received by the Disposing Entity after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.

13. Bid Opening

- 13.1 The Procuring Entity will prepare a record of the bid opening that shall include, as a minimum: the name of the Bidder and the Bid Price per lot. The Bidders' representatives who are present shall be requested to sign the record. The omission of a Bidder's signature on the record shall not invalidate the contents and effect of the record. A copy of the record may be provided to Bidders upon request.

Evaluation and Comparison of Bids

14. Preliminary Examination of Bids

- 14.1 The Procuring Entity shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the bid shall be rejected.
- (a) Bid Submission Sheet
 - (b) Price Schedules;
 - (c) Written confirmation of authorisation to commit Bidder; and
 - (d) Bid Security

15. Evaluation of Bids

- 15.1 To evaluate a bid, the Procuring Entity shall only use the criteria defined in Section 3, Evaluation and Qualification Criteria. No other criteria or methodology shall be permitted.

16. Comparison of Bids

- 16.1 The Procuring Entity shall compare all substantially responsive bids to determine the highest evaluated bid.

Award of Contract

17. Award Criteria

17.1 The Procuring Entity shall award the Contract to the Bidder whose bid has been determined to be the highest evaluated bid and is substantially responsive to the disposal Documents.

18. Notification of Award

18.1 Until a formal contract is prepared and executed, the notification of award shall constitute a binding Contract.

19. Signing of Contract

19.1 Promptly after notification, the Procuring Entity shall send the successful Bidder the contract documents as indicated in BDS.

SECTION 2: BID DATA SHEET

ITB 1.1	The Procuring and Disposing Entity is: Ministry of Mining
ITB 1.1	The disposal Reference Number is: NCB/480/IPDC/MOM/DISPOSAL/24-25 (each lot has its reference number as indicated section 5 detailed list of assets)
ITB 1.1	The number and identification of Lots in this Bidding Document is: Fifty- eight (58) Bidders are free to bid for one or all Lots.
ITB 1.2	The Bidding Document is issued under Disposal Method: Sale through sealed bids
	For <u>clarification purposes</u> only, the Procuring Entity's address is: Ministry of Mining Attention: The Secretary for Mining Floor/Room number: 2nd Floor, North Wing Street Address: Matamando House City: Lilongwe, Post Code: 207213 Postal Address: P. O. Box 251, Country: Malawi Facsimile number: + 265 Email address: mphatso.chikoti@mining.gov.mw For Disposal Issues: agnes.chiwaya@mining.gov.mw
ITB 6.1	The Bidder shall submit with its bid the following valid additional documents: 7. Valid National Identity in full colour. 8. Receipt for the payment of deposit 9. Power of Attorney if bid as a Company 10. Authority to bid on behalf of the company
	The currency of the bid shall be: Malawi Kwacha
ITB 8.1	Deposits:

	<p>When submitting bids, all bidders shall be required to pay a refundable deposit of MK 500,000.00 per each vehicle Lot</p> <p>MK 100,000.00 per each LOT as indicated below: Lot18 to 20, 22 to 26, 28 to 29, 31 to 40, 43 to 45, 47,48, 50. 52 to 55, and 58 No fee for: LOT 16,17,21,27,30,41,42,46,49,51,56 and 57</p>
ITB 8.3	<p>Deposits: The deposit is REFUNDABLE only when a bidder is not successful. Refunds shall be done ONLY upon concluding the contract with the winning bidder.</p>
ITB 8.4	<p>The deposit FORFEITED when a successful bidder declines to take up one's bid for whatever reasons. Refunds shall be done ONLY upon concluding the contract with the winning bidder.</p>
ITB 10.2	<p>In addition to the original of the bid, the number of copies required is: Three (3) Copies one marked Original.</p>
ITB 10.2 (a)	<p>For <u>bid submission purposes</u> only, the Procuring Entity's address is:</p> <p style="padding-left: 40px;">1. Ministry of Mining Attention: The Chairperson, Street Address: Matamando House City: Lilongwe Post Code: P. O. Box 251, Country: Malawi</p> <p>The deadline for bid submission is: Date: 18th December, 2024, Lilongwe 18th December 2024 Zomba 19th December 2024 Mzuzu Time: 10.00 Hours</p>

<p>ITB 11.1</p>	<p>1. The bid opening Lilongwe site shall take place at: Ministry of Mining, Floor/Room number: 2nd Floor, Main Conference Room</p> <p>City: Lilongwe Country: Malawi Date: 18th December,2024 Time: 10.00 Hours</p> <p>2. The bid opening Zomba site shall take place at: Geological Survey Department, Main Conference Room</p> <p>City: Zomba Country: Malawi Date: 18th December,2024 Time: 10.00 Hours</p> <p>3. The bid opening Mzuzu site shall take place at: Regional Geological Survey Department Main Conference Room</p> <p>City: Mzuzu Country: Malawi Date: 19th December,2024 Time: 10.00 Hours</p>
<p>ITB 11.1</p>	<p>Bids submission:</p> <p>Sealed Bids, clearly marked on the outer envelope with “Description, Reference and Lot Number” must be deposited in the tender box as follows:</p> <p>1. Items located in Zomba and Blantyre, the bids MUST be deposited in Zomba Geological Survey Department.</p>

	<ol style="list-style-type: none"> 2. Items located in Lilongwe, Lithipe, and Mponela, its bids MUST be deposited in Lilongwe, Ministry of Mining. 3. Items located in Mzuzu, its bids MUST be deposited in Regional Geological Survey Department, Luwinga office
<p><u>ITB 4.1</u></p>	<p><u>VIEWING OF ASSETS AND COLLECTION OF DISPOSAL BIDDING DOCUMENT</u></p> <p>Assets can be viewed from 11th December to 16th December, 2024 by arranging with the Ministry's staff on the address and contacts numbers below:</p> <ol style="list-style-type: none"> 1. Geological Survey Department, Procurement and Disposal Unit, P.O. Box 27, Zomba. contact person : Mr. Kaphamtengo on 0888698063 or Mr.Masache on 0999585745 2. Geological Survey Department, Lithipe Contact number: Edith Kholomana on 0992818124 3. Geological Survey Department, Kanengo Laboratory, Lilongwe Contact person: Temwani Kayira on 0990840968/0880184462 4. Regional Mines Blantyre Contact person: Malumbo Mpsa on 0991506889 5. Geological Survey Department, Luwinga Mzuzu contact person: Mr.Mdala on 0999319532 or Mr.Luwe on 0998256730 6. Ministry of Mining, Procurement and Disposal Unit, box 251, Lilongwe Contact person: Agnes Chiwaya on 0888899144/0997151946

	<p>or Gerald Mvula on 0999808576 from 8:00 am to 12:00 noon and from 2:00 pm to 4:00 pm. Last day for viewing of assets will be on 16th December, 2024 from 9:00 am to 2:00 pm local time.</p>
	<p><u>COLLECTION OF DISPOSAL BIDDING DOCUMENT</u> Bidding document may be collected from 11th December to 16th December, 2024 by arranging with the Ministry's staff on the address and contacts numbers below:</p> <ol style="list-style-type: none"> 1. Geological Survey Department, Procurement and Disposal Unit, P.O. Box 27, Zomba. contact person : Mr. Kaphamtengo on 0888698063 2. Geological Survey Department, Luwinga Mzuzu contact person: Mr.Mdala on 0999319532 or Mr.Luwe on 0998256730 3. Ministry of Mining, Procurement and Disposal Unit, box 251, Lilongwe Contact person: Agnes Chiwaya on 0888899144/0997151946 or chiwayaag@gmail.com <p>from 8:00 am to 12:00 noon and from 2:00 pm to 4:00 pm. Last day for collection of bidding document will be on 16th December, 2024 from 9:00 am to 2:00 pm local time.</p>
	<p>Payment terms: Successful bidders shall be required to pay 100% of the contract price within 30days from date of award of contract. Allowable Modes of Payment are STRICTLY CASH or BANK CERTIFIED CHEQUE. Successful bidders will be expected to pay duty for the vehicles that were bought duty free.</p>
	<p>In accordance with Section 35 of the Public Procurement and Disposal of Public Assets Act, 2017, all members of staff of Ministry of Mining and the Board of Survey and their close relatives shall not be eligible to participate in this sale.</p>

SECTION 3: Evaluation and Qualification Criteria

- (a) Compliance with the payment terms.
- (b) Compliance with Bid Deposits terms
- (c) Provision of National Identity

1.2 The factors specified in 1.1 above will be quantified as follows:

- (a) Compliance with payment terms

Failure to meet the payment terms within the specified period as indicated in Bid Data Sheet, the contract will be cancelled and awarded to the next Highest bidder.

- (b) Compliance with deposits terms

Failure to provide the refundable fees, the bid will be considered non responsive and it will be rejected. Attach receipt for the payment of Deposit as evidence of payment.

- (c) Provision of Coloured National Identification

Failure to provide the National ID the bid will be considered non responsive and it will be rejected.

The Procuring Entity shall award the contract to the Highest evaluated bidder after screening the above evaluation criteria's.

SECTION 4: DISPOSAL FORMS

1. Disposal Submission Sheet

[Input of Information to be completed by Bidder]

Date: [insert date (as day, month and year) of Bid Submission]

Disposal Reference Number: [insert reference number

To: [insert complete name of Procuring Entity].

We, the undersigned, declare that

- (a) We offer to procure in conformity with the Bidding Documents the[insert a brief description of the item];
- (b) The total price of our Bid is:[insert the total bid price separately if bidding for more than one Lot and be indicating Lot numbers];
- (c) The names and physical addresses of the bidder is provided in the table below

Name	Address

Name:[insert complete name of person signing the Bid]

Signed..... [insert signature of person whose name and capacity are shown above]

Duly authorised to sign the bid for and on behalf of[insert complete name of Bidder if it's a company].

SECTION 4: DISPOSAL FORMS

Dated on day of, 20....[insert date of signing]

2. Price Schedule

Date of Submission.....

Name of Bidder :

Lot number	Description of disposed Asset	Asset reference number	Quantity	Total price per Lot
1	Nissan Patrol (4WD, Petro) 047 MG 139	NCB/480/IPDC/MOM/DIS POSAL/2024-25-/01	1	
2	Land cruiser 4wd petrol 047 MG 436	NCB/480/IPDC/MOM/DIS POSAL/2024-25-/02	1	
3	Toyota Hilux- Pick UP MG 495AD	NCB/480/IPDC/MOM/DIS POSAL/2024-25-/03	1	
4	Hilux –Pick –up 047MG438	NCB/048/IPDC/MOM/DIS POSAL/2024-25-/04	1	
5	Twin Cab Hilux MG889AA	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/05	1	
6	GWM (4X4) MG 906AD	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/06	1	
7	Toyota Lorry 047MG 131	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/07	1	
8	Nissan Patrol MG 389 AC	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/08	1	

SECTION 4: DISPOSAL FORMS

9	Mitsubish spoitel MG 293AB	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/09	1	
10	1ton single cabin pick-up MG 140AE	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/010	1	
11	Mitsubish spoitel MG 292AB	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/011	1	
12	Nissan Tiida MG 142AE	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/012	1	
13	Isuzu KB MG 470AD	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/013	1	
14	Yamaha YB	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/014	1	
15	Yamaha DT 175 MG 898N	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/015	1	
16	Motor vehicle tyres	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/016	4	
17	Motor vehicles tyres	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/017	19	
FURNITURE				
18	Window Louvers	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/018	34	
	Cupboards		1	
	Iron pipes		4	
	Wooden doors		2	
	Bed and 2 mattress		1	
19	Tripod stand	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/019	1	
20	Iron sheets plus 2 door frames	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/020	54	

SECTION 4: DISPOSAL FORMS

21	wardrobe	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/021	1	
	Office chairs		12	
	Office tables		5	
	Wooden shelf		1	
	Shoe rack		1	
22	Bed and mattress morden	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/022	1	
23	Bed and mattress morden	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/023	1	
24	Bed and mattress morden	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/024	1	
25	Morden mattress	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/025	1	
26	Office chairs	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/026	6	
	Office tables		7	
	Sofa chairs		4	
27	Scale	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/027	1	
	Water Tank		1	
28	70 Louvers & 186 Windows louvers flame	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/028	256 Pieces	
29	Carpenter's tools & accessories	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/029	1 set	
ICT AND LABOLATORY EQUIPMEN				
30	Atomic Absorption Spectrum	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/030	4	

SECTION 4: DISPOSAL FORMS

	Electric balance, Calorimeter (2) & PH meter (1)		3	
31	Furnace	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/031	1	
	Gas Cylinder		6	
	Gallen hamp shaker		1	
	Galvanometer		1	
	Drawing board		1	
	Jaw crusher		1	
	Chalk mould		1	
	Stop watch		1	
	Sieves		3	
	Oven (kiln)		13	
	plotter		1	
	Drawing board		1	
	Chalk making machine		1	
32	Generator SDMO	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/032	1	
33	Metal parts drilling rig	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/033	6	
34	Redundant Briquettes Making equipment and mixer	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/034	5	
35	Calorimeters, Furnaces, fume – boards	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/035	14	
36	Ball mill, Pug Mill, Crusher	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/036	4	
37	Giggering Machine, Potters Manual kickweel	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/037	8	

SECTION 4: DISPOSAL FORMS

38	Kilns and Furnaces	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/038	8	
39	Air Compressor	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/039	1	
40	Water pump (Motor & Pump)	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/040	1	
41	Borehole Pump without motor	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/041	1	
42	Water tank (steel & Plastic)	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/042	2	
43	Flame Emission Atomic Spectrum	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/043	1 set	
44	Monitors (meccer)	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/044	13	
	CPU (Compaq)		4	
45	Printers	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/045	7	
	Photocopier machines		2	
	scaner		2	
	Type writers		14	
46	Air corn	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/046	4	
	Fridge		1	
47	Uninterruptible Power supply	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/047	10	
	S2000 Bosch Balance		1	
	Vibra Balance		1	
	Florescence tube holder		7	
	Satellite Di Giants Signal Dish		1	
48	Defy Small Cooker	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/048		
	Parafin Fridge		1	

SECTION 4: DISPOSAL FORMS

49	Air compressor	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/049	1	
	Fan		2	
	Hot plate		4	
	shaker		1	
50	CPU	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/050	1	
	Printer HP 2015		1	
51	Scanner black canon Li de 110	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/051	1	
	Copy typing machine		3	
	Fax machine		1	
	Radio massage		1	
52	Generator small	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/052	1	
53	Generator Honda 1.7 kilowatt and motor	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/053	1	
54	Refrigerator	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/054	1	
55	Paraffin Refrigerator	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/055	1	
56	Eizo Computer and type writer	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/056	1	
	LG computer set		1	
	Scanner		1	
57	Desk top computers	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/057	2	
58	Refrigerator-whirlpool	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/058	1	

SECTION 4: DISPOSAL FORMS

Notes:

¹ Each Lot should have its own total price

Name[insert complete name of person signing the Bid] In the capacity of [insert legal capacity of person signing the bid if the bidder is a company]

Signedinsert signature of person whose name and capacity are shown above]

Duly authorised to sign the bid for and on behalf of [insert complete name of Bidder]

Dated on day of, 20 ... [insert date of signing]

SECTION 5: Sale Requirements

Contents

- 1.List details of Disposal
- 2.Duty information for Motor vehicles.

1. List details of Disposal

Lot number	Description of disposed Asset	Asset reference number	Location	Quantity
1	Nissan Patrol (4WD, Petro) 047 MG 139 Chassis #: 8V223 Year of Make:	NCB/480/IPDC/MOM/DIS POSAL/2024-25-/01	Geological Survey Department Zomba	1
2	Land cruiser 4wd petrol 047 MG 436 Chassis#: JTECJ09J605504766 Year of Make:	NCB/480/IPDC/MOM/DIS POSAL/2024-25-/02	Geological Survey Department Zomba	1
3	Toyota Hilux- Pick UP MG 495AD Chassis #: AHTCS12G307532800 Year of Make: 2008	NCB/480/IPDC/MOM/DIS POSAL/2024-25-/03	Geological Survey Department Zomba	1
4	Hilux –Pick –up 047MG438 Chassis #: JTFKM626100019312 Year of Make:	NCB/048/IPDC/MOM/DIS POSAL/2024-25-/04	Geological Survey Department Zomba	1
5	Twin Cab Hilux MG889AA Chassis #: AHTFK22G40301438 2 Year of Make: 2007	NCB/480/IPDC/MOM/DIS OSAL/2024-25-/05	Geological Survey Department Zomba	1

6	<p>GWM (4X4) MG 906AD</p> <p>Chassis #: LGWDAC3795A61422 8</p> <p>Year of Make: 2009</p>	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/06	Geological Survey Department Zomba	1
7	<p>Toyota Lorry 047MG 131</p> <p>Chassis #: DA110- 119315</p> <p>Year of Make:</p>	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/07	Geological Survey Department Zomba	1
8	<p>Nissan Patrol MG 389 AC</p> <p>Chassis #: JNITCSY61Z0568789</p> <p>Year of Make: 2008</p>	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/08	Geological Survey Department Zomba	1
9	<p>Mitsubish spoitel MG 293AB</p> <p>Chassis #: MMBJNKB407D01815 83</p> <p>Year of Make: 2007</p>	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/09	Regional Mines Blantyre	1
10	<p>1 ton single cabin pick-up MG 140AE</p> <p>Chassis #: LGWDAC3729A61425 0</p>	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/010	Department of Forest Lilongwe	1

	Year of Make: 2009			
11	Mitsubish spoitel MG 292AB Chassis #: MMBJNKB407D12341 4 Year of Make: 2006	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/011	Department of Forest Lilongwe	1
12	Nissan Tiida MG 142AE Chassis #: ADN4310000400859 4 Year of Make: 2009	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/012	Department of Forest Lilongwe	1
13	Isuzu KB MG 470AD Chassis #: ADM25D86B7350622 6 Year of Make: 2009	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/013	Department of Forest Lilongwe	1
14	Yamaha YB Chassis #: Year of Make:	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/014	Geological Survey Coal Laboratory, Kanengo Lilongwe	1
15	Yamaha DT 175 MG 898N Chassis #: 3TS-006673 Year of Make: 1992	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/015		1
16	Motor vehicle tyres	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/016		4

17	Motor vehicles tyres	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/017		19
FURNITURES				
18	Window Louvers	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/018	Geological Survey Department Zomba	34
	Cupboards			1
	Iron pipes			4
	Wooden doors			2
	Bed and 2 mattress			1
19	Tripod stand	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/019	Geological Survey Department Zomba	1
20	Iron sheets plus 2 door frames	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/020	Geological Survey Department Zomba	54
21	wardrobe	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/021	Geological Survey Department Zomba	1
	Office chairs			12
	Office tables			5
	Wooden shelf			1
	Shoe rack			1
22	Bed and mattress morden	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/022	Geological Survey Department Zomba	1
23	Bed and mattress morden	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/023	Geological Survey Department Zomba	1
24	Bed and mattress morden	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/024	Geological Survey Department Zomba	1
25	Morden mattress	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/025	Geological Survey Department Zomba	1

26	Office chairs	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/026		6
	Office tables			7
	Sofa chairs			4
27	Scale	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/027	Mponela exploration office	1
	Water Tank			1
28	70 Louvers & 186 Windows louvers flame	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/028	Lithipe ceramic Laboratory	256 Pieces
29	Carpenter's tools & accessories	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/029	Lithipe ceramic Laboratory	1 set
ICT AND LABOLATORY EQUIPMENT				
30	Atomic Absorption Spectrum	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/030	Geological Survey Department Zomba	4
	Electric balance, Calorimeter (2) & PH meter (1			3
31	Furnace	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/031	Geological Survey Department Zomba	1
	Gas Cylinder			6
	Gallen hamp shaker			1
	Galvanometer			1
	Drawing board			1
	Jaw crasher			1
	Chalk mould			1
	Stop watch			1
	Sieves			3
	Oven (kiln)			13
	plotter			1
	Drawing board			1
	Chalk making machine			1

32	Generator SDMO	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/032	Geological Survey Department Zomba	1
33	Metal parts drilling rig	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/033	Geological Survey Department Zomba	6
34	Redundant Briquettes Making equipment and mixer	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/034	Geological Survey Coal Laboratory, Kanengo Lilongwe	5
35	Calorimeters, Furnaces, fume – boards	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/035	Geological Survey Coal Laboratory, Kanengo Lilongwe	14
36	Ball mill, Pug Mill, Crusher	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/036	Lithipe ceramic Laboratory	4
37	Giggering Machine, Potters Manual kickweel	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/037	Lithipe ceramic Laboratory	8
38	Kilns and Furnaces	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/038	Lithipe ceramic Laboratory	8
39	Air Compressor	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/039	Lithipe ceramic Laboratory	1
40	Water pump (Motor & Pump)	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/040	Lithipe ceramic Laboratory	1
41	Borehole Pump without motor	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/041	Lithipe ceramic Laboratory	1
42	Water tank (steel & Plastic)	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/042	Lithipe ceramic Laboratory	2
43	Flame Emission Atomic Spectrum	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/043	Geological Survey Department Zomba	1 set
44	Monitors (meccer)	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/044	Geological Survey Department Zomba	13
	CPU (Compaq)			4

45	Printers	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/045	Geological Survey Department Zomba	7
	Photocopier machines			2
	scaner			2
	Type writers			14
46	Air corn	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/046	Geological Survey Department Zomba	4
	Fridge			1
47	Uninterruptible Power supply	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/047	Geological Survey Department Zomba	10
	S2000 Bosch Balance			1
	Vibra Balance			1
	Florescence tube holder			7
	Satellite Di Giants Signal Dish			1
48	Defy Small Cooker	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/048	Geological Survey Department Zomba	
49	Parafin Fridge	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/049	Geological Survey Department Zomba	1
	Air compressor			1
	Fan			2
	Hot plate			4
	shaker			1
50	CPU	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/050	Geological Survey Department Mzuzu	1
	Printer HP 2015			1
51	Scanner black canon Li de 110	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/051	Geological Survey Department Mzuzu	1
	Copy typing machine			3
	Fax machine			1

	Radio massage			1
52	Generator small	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/052	Geological Survey Department Mzuzu	1
53	Generator Honda 1.7 kilowatt and motor	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/053	Geological Survey Department Mzuzu	1
54	Refrigerator	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/054	Geological Survey Department Mzuzu	1
55	Paraffin Refrigerator	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/055	Geological Survey Coal Laboratory, Kanengo Lilongwe	1
56	Eizo Computer and type writer	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/056	Geological Survey Coal Laboratory, Kanengo Lilongwe	1
	LG computer set			1
	Scanner			1
57	Desk top computers	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/057	Lithipe ceramic Laboratory	2
58	Refrigerator-whirlpool	NCB/480/IPDC/MOM/DISP OSAL/2024-25-/058	Lithipe ceramic Laboratory	1

2. Duty information for motor vehicles

Lot number	Description of disposed Asset	Motor vehicle information duty
1	Nissan Patrol (4WD, Petro) 047 MG 139	Duty not paid
2	Land cruiser 4wd petrol 047 MG 436	Duty not paid
3	Toyota Hilux- Pick UP MG 495AD	Duty paid
4	Hilux –Pick –up 047MG438	Duty not paid
5	Twin Cab Hilux MG889AA	Duty paid
6	GWM (4X4) MG 906AD	Duty paid
7	Toyota Lorry 047MG 131	Duty not paid
8	Nissan Patrol MG 389 AC	Duty paid
9	Mitsubish spoitelMG 293AB	Duty not paid
10	1ton single cabin pick-upMG 140AE	Duty paid
11	Mitsubish spoitelMG 292AB	Duty not paid
12	Nissan TiidaMG 142AE	Duty not paid
13	Isuzu KBMG 470AD	Duty paid
14	Yamaha YB	Duty not paid
15	Yamaha DT 175MG 898N	Duty not paid

SECTION 6: CONTRACT FORMS

Table of Forms

Agreement

