



**The Republic of Malawi  
MINISTRY OF HEALTH  
(GLOBAL FUND/GAVI - PIU)**

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**INVITATION TO TENDER NOTICE**

National Competitive Bidding (NCB)

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**SUPPLY AND DELIVERY OF HEAVY DUTY PUSH BICYCLES**

**Procurement Ref. No. MOH/NCB/G/GF/COVID/2023/001**

**Date of Issue: 31st July 2023**

1. The Government of Malawi through the Ministry of Health has been receiving support from The Global Fund and Gavi since 2003 and 2002 respectively. The Ministry of Health (MOH) is the public sector Principal Recipient (PR) of the Global Fund Grant and Gavi grants. In order to effectively administer and manage the grants, the Ministry established a Program Implementation Unit (PIU) to undertake some of the functions of the Principal Recipient in the implementation of the Global Fund and Gavi Grants. The PIU would like to use part of the Global Fund - COVID 19 grant to procure Push Bicycles to support health service delivery in Malawi.
2. The Chairperson Internal Procurement and Disposal of Assets Committee now invites sealed bids from eligible bidders with current PPDA registration in the **‘up to MK500 Million and above category.**
3. Bidding will be conducted in accordance with the National Competitive Bidding (NCB) procedures specified in the Public Procurement and Disposal of Assets (PPDA) Act 2017 and its Public Procurement Regulations 2020 of the Republic of Malawi.
4. A detailed bidder qualification requirements and evaluation criteria can be found in the bidding Document for this tender process.
5. A complete set of the Bidding document in English language may be purchased by interested bidders upon payment of a non-refundable fee of **MK5, 000.00 (Five Thousand Kwacha only)**. The method of payment will be cash or bank certified cheque. The bidding documents can be purchased at the address below from **31 July 2023 between 8.00am to 4.00pm:**

**Ministry of Health (CHSU – PIU) – Global Fund Finance Office, EPI Building 3<sup>rd</sup> Floor, Off Mtunthama Road, Area 3, P.O. Box 30377, Lilongwe, Malawi.**

6. Later Bidding Documents will be collected in Flash Discs from Global Fund PIU Procurement Department EPI Building 3rd Floor.
7. **Bids must be delivered by depositing the package in the tender box located on the entrance of the Ministry of Health (CHSU – PIU) – HIV Building, Off Mtunthama Road, Area 3, P.O. Box 30377, Lilongwe, Malawi, no later than 30th August 2023, at 14:00 PM local time. Electronic submission will not be accepted. Late bids will be rejected. Below is the full address for bid submission:**

8. **The Chairperson, Internal Procurement & Disposal Committee (IPDC), Ministry of Health (CHSU – PIU), HIV Building, Off Mtunthama Road, Area 3, P.O. Box 30377, Lilongwe, Malawi.**
9. A public bid opening event will be held soon after the closing period of the receipt of bids. Bidders' or their representatives who wish to attend in person are welcome to participate. Further information can be found in section two (2) of the Bidding Document.

For **clarification purposes** only, the Procuring Entity's address is:

Attention: **Procurement Specialist**  
Floor/Room number: **EPI Building, Third Floor,**  
Street Address: **Off Mtunthama Drive, CHSU Area 3**  
Town/City: **Lilongwe**  
Country: **MALAWI**  
Telephone: **265 01 788 360/789 400;**

Eligible bidders may obtain further information from the Global Fund PIU Procurement Department by writing to the following email addresses: [infoprocurement@mohpiu.com](mailto:infoprocurement@mohpiu.com); copy [josephy.mdambo@mohpiu.com](mailto:josephy.mdambo@mohpiu.com) and [margaret.dzonzi@mohpiu.com](mailto:margaret.dzonzi@mohpiu.com)

**The Chairperson,  
Internal Procurement and Disposal Committee (IPDC)**