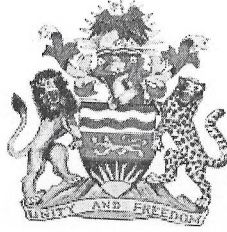


Telephone: +265 1 789 377/071
Fax: +265 1 789 328
E-mail: stpw@transport.gov.mw



Secretary for Transport and Public
Works
Private Bag 322
Capital City
LILONGWE 3
Malawi

All correspondences should be addressed to
The Secretary for Transport and Public Works
In reply please quote No.

Procurement Number: MTPW/DCA/2024-2025/52

Date: 20/11/ 2024

To:.....
.....
.....

The Procuring Entity named above invites you to submit your quotation for the goods/services described herein. Partial Quotations may be rejected, and the Purchaser reserves the right to award a contract for selected items only. Any resulting order shall be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders (available on request) except were modified by this Request for Quotations.

SECTION A: QUOTATION REQUIREMENTS:

1) Description of goods and Location; VHF Radio's at Department of Civil Aviation.

Item No	Description of Goods (Attach detailed specification if necessary)	Unit of Measure	Quantity
1	VHF AIRBAND Base-station	Set	4
2	VHF AIRBAND Mobile-station	Set	8

- 2) Quotation prices should be based on:
for goods supplied from within Malawi; EXW – insured and delivered to Department of Civil Aviation.
or for goods supplied from outside of Malawi.
- 3) The delivery period required is **8 to 12 weeks** days/weeks/months from date of order.
- 4) Quotations must be valid for **30 days** from the date for receipt given below.
- 5) The warranty/guarantee offered shall be:
- 6) Quotations and supporting documents as specified in Section B must be marked with the Procurement Number given above, and indicate your acceptance of the terms and conditions.
- 7) Quotations must be received, in sealed envelopes, no later than: **02:00pm on 25/11/2024**
Quotations must be returned to:
IPDC Chairman, Department of Civil Aviation Room 306, Private Bag 308, Capital City, Lilongwe.
- 8) The attached Schedule of Requirements at Section C, details the items to be purchased. You are requested to quote your delivered price for these items by completing and returning Sections B and C.

9) Warranty Period: 12 Months

Quotations that are responsive, qualified and technically compliant will be ranked according to price. Award of contract will be made to the lowest priced quotation by item or by total through the issue of a Local Purchase Order.

Signed:  Name: **Litess Mulilima**
Title/Position: **Principal Procurement Officer (PPO)**

Procurement Number: MTPW/IPDC/DCA/2024-2025/52

Your quotation is to be returned on this Form by completing and returning Sections B and C including any other information/certification required within this RFQ.

SECTION B: QUOTATION SUBMISSION SHEET

- 1) Currency of Quotation: Malawi Kwacha
- 2) Delivery period offered: days/weeks/months from date of Purchase Order.
- 3) The validity period of this Quotation is: days from the date for receipt of Quotations.
- 4) Warranty period (where applicable):..... months.
- 5) We attach the following documents: 12 Months
 - i. Section C of the Request for Quotations completed and signed;
 - ii. A copy of our Trading Licence,
 - iii. A copy of our Annual Tax Clearance Certificate (for the last Financial Year),
 - iv. Two copies of similar contracts performed in the past two years,
 - v. PPDA Certificates.
 - vi. Manufacturers authorization
- 6) We confirm that our quotation is based on the terms and conditions stated in your Request for Quotations referenced above, and that any resulting contract will be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders.
- 7) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Authorised By:

Signature: _____

Name: _____

Position: _____ Date: _____

Authorised for and on behalf of: _____ (DD/MM/YY)

Company: _____

Address:
.....

If any additional documentation is attached to your quotation, a signature and authorisation at Section B and Section C is still required as confirmation that the terms and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section B and Section C, the quotation may be rejected.

Procurement Number: MTPW/IPDC/DCA/2024-2025/52

SECTION C: SCHEDULE OF REQUIREMENTS (TO BE PRICED BY BIDDER)

Item No	Description of Goods (Attach detailed specification if necessary)	Unit of Measure	Quantity	Delivered Unit Price Kwacha	Delivered Total Price Kwacha
1	VHF AIRBAND Base-station	Set	4		
2	VHF AIRBAND Mobile-station	Set	8		
	Subtotal				
	VAT 16.5 %				
	PPDA Levy 1%				
	Grand Total				

The following attachments are appended to clarify the Description of Goods:
[List any attachments providing additional specification of the goods required]

Authorised By:

Signature: _____ Name: _____

Position: _____

Date: _____

Authorised for and on behalf of:

(DD/MM/YY)

Company: _____

Technical Specifications and Compliance Sheet

Procurement Reference Number: RFQ No. MTPW/IPDC/DCA/2024-2025/52

Column (b) states the minimum technical specification of the item(s) required by the Procuring Entity. The Bidder is to complete column (d) with the technical specification of the item(s) offered and to state whether the offered items "comply" or do "not comply" giving details of the areas of non-compliance.

Item No	Technical Specification of items required Detailed specification	Mandatory	Compliance of specification offered
<i>a</i>	<i>b</i>	<i>c</i>	<i>d</i>
	4 VHF AIRBAND BASE STATION (SET)		
1	FREQUENCY RANGE (TX/RX): 118.000 MHz	M	
2	Power supply Requirements a) 12 VDC b) 230 VAC ±10%	M	
3	Channel spacing: 8.33 KHz	M	
4	Power Output: 9-25 WATTS	M	
5	Current drain: TX: 5.0A Max RX(Standby): 0.5A Max Audio: 4.0A	M	
6	Number of Channels: >50 Channels	M	
7	Antenna Connector: SO-239(50 ohms)	M	
8	Temperature: -20 degrees Celsius to +55 degrees Celsius	M	

9	Display: Alphanumeric Display	M	
	8 VHF AIRBAND MOBILE STATION		
1	Complete Set with Battery and Charger	M	
2	FREQUENCY RANGE (TX/RX): 118.000 MHz-136.975 MHz	M	
3	Power supply Requirements: 12V DC	M	
4	Channel spacing: 8.33KHz	M	
5	Power Output: > 8 WATTS	M	
6	Current drain: TX: 5.0A Max RX(Standby): 0.5Amn Max Audio: 4.0A	M	
7	Number of Channels: >20 Channels VHF Air band channels	M	
8	Antenna Connector: SO-239(50 ohms)	M	
9	Temperature: -20 degrees Celsius to +55 degrees Celsius	M	
10	Display: Alphanumeric Display	M	
	ACCESSORIES		
1	Microphone	M	
2	Car Charger	M	
3	Battery pack	M	
4	Antenna	M	
5	AC charger	M	